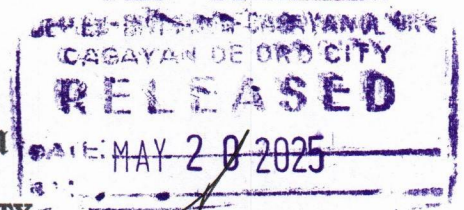




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

19 May 2025

DIVISION MEMORANDUM

No. 393 s.2025

**LIS-EOSY Finalization SY 2024-2025: Final Call on the Confirmation
of LIS Transfer Requests and Immediate Response to
School Requests on Transfer of School Form 10**

TO: Assistant Schools Division Superintendent
Chief – School Governance Division and Operations (SGOD)
Chief – Curriculum Implementation Division (CID)
Education Program Supervisors
Public Schools District Supervisors
Private and Public Elementary and Secondary School Heads
LIS-BEIS System Administrators/Registrars
Administrative Officers/Personnel
All Others Concerned

1. This Office emphasizes the Final Call on the Confirmation of LIS Transfer Requests and Immediate Response to School Requests on the Transfer of SF 10 for S.Y. 2024-2025, the Learner Information System (LIS) will close on **May 31, 2025**.

2. All Cagayan de Oro City schools offering K to 12 Basic Education Curriculum Program are directed to follow **DepEd Order No. 3, 2018, on Basic Education Enrollment Policy** and **DepEd Order No. 54, s. 2016 on Guidelines on the Request and Transfer of Learners School Records** to avoid rising LIS-related issues and concerns that include:

- A. Pending Enrollment Issue: Pending School Acknowledgement, Pending Division Approval, Request to Reopen LIS System for Previous S.Y. Enrollment,
- B. Pending Transfer Confirmation: Disputed Transfer, Joint Transfer,
- C. Pending LRN Approval: School Acknowledgement of Approved/Disapproved LRN,
- D. System Glitches and other Learner Information System Issues and Concerns encountered.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 2



Republic of the Philippines
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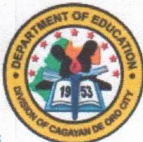
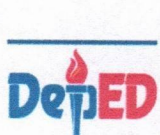
3. School heads and system administrators are required to follow DepEd Order 26, s. 2015, DepEd order 27, 2019, and the LIS tutorials on the Support Tab for their references in utilizing the LIS accurately. They are encouraged to take appropriate action to facilitate the resolution of the enrollment and transfer issues and to coordinate with their respective Division LIS-BEIS System Administrators for proper technical assistance.
4. Schools with pending requests for Confirmation of transfer out of students with **unsettled accounts** shall respond by **clicking the confirm button and ticking the account box on the confirm page**. The immediate confirmation of transfer requests will help private schools use LIS to track learners with financial obligations and identify the learners tagged as **"temporarily enrolled."**
5. **Recommend Sanctions or Actions if the school remains unresponsive, the SDO may:**
 - Recommend temporary suspension of LIS access, issuance of a warning, or
 - Endorse the case to the Regional Office for further action, such as:
 - Suspension of government recognition
 - Non-renewal of permit
 - Initiation of school closure procedures (as per DO 35, s. 2004)
6. The Learning Information System-EOSY Status S.Y. 2024-2025 is attached to Enclosure 1 as of **May 19, 2025**. (kindly coordinate with the planning office)
7. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all participants regardless of age, gender, sexual orientation, disability, religion, and ethnicity.
8. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As Stated

Reference: DO 3 & 20, s. 2018, DO 54, s. 2016

To be indicated in the Perpetual Index



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Doc. Ref. Code		Rev	
Effectivity		Page	2 of 2



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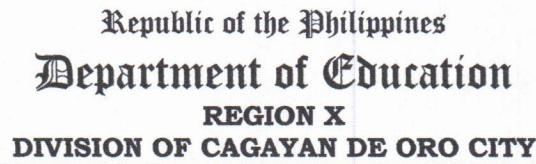
Office of the Schools Division Superintendent
under the following subjects:
LIS-EOSY FINALIZATION

SGOD/DM-035-SGOD-PR-RSM



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Doc. Ref. Code		Rev	
Effectivity		Page	3 of 2



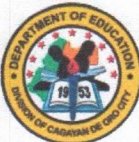
EOSY Status of Updating SY 2024 - 2025

All sectors | Public schools | Private schools | LVC & SVC

Cagayan de Oro City EOSY Status of Updating

as of 05/19/2025 16:33

Elementary			Junior High School			Senior High School												
no of schools finalized	not yet finalized	%	no of schools finalized	not yet finalized	%	1st Semester			2nd Semester									
						no of schools finalized	not yet finalized	%	no of schools finalized	not yet finalized	%							
161	102	63.35	59	36.65	94	52	55.32	42	44.68	85	53	62.35	32	37.65	44	51.76	40	47.06



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Doc. Ref. Code		Rev	
Effectivity		Page	4 of 2

School**EOSY Status-Private Schools Elementary**

1		
2	462038 - Ark Island School	not yet finalized
3	462016 - Balulang Christian Learning Center	not yet finalized
4	462017 - Bloomsdale Christian School	not yet finalized
5	409847 - Bright Light Learning Academy	not yet finalized
6	405199 - Cagayan De Oro College -PHINMA Education Network	not yet finalized
7	462043 - CDO Academy for International Education	not yet finalized
8	462027 - CDO Faith Christian School	not yet finalized
9	405205 - Christian School For Life	not yet finalized
10	405207 - Corpus Christi School	not yet finalized
11	462049 - Corpus Christi School - Pueblo de Oro Campus	not yet finalized
12	405208 - Del Mar Adventist Elementary School, Inc.	not yet finalized
13	405227 - EVANGELICAL ACHIEVERS' ACADEMY	not yet finalized
14	405214 - Golden Boulevard Adventist Elementary School	not yet finalized
15	405216 - Golden Heritage Polytechnic College	not yet finalized
16	462060 - Greenland Christian Academy	not yet finalized
17	462019 - Holy Child Institute, Inc.	not yet finalized
18	462001 - Holy Rosary Kinder School of Agusan, CDO, Inc.	not yet finalized
19	405221 - Immanuel Mission International School, Inc.	not yet finalized
20	407981 - Jabez Educare Christian School	not yet finalized
21	462045 - King of Zion School	not yet finalized
22	405226 - Kong Hua School	not yet finalized
23	462014 - Lapasan Baptist Christian Academy	not yet finalized
24	410984 - Living Arrows Bible Baptist Academy, Inc.	not yet finalized
25	462010 - Living Springs Foundational Learning Center, Inc.	not yet finalized
26	462009 - Living Streams Kindergarten School, Inc.	not yet finalized
27	405231 - Lourdes College-Basic Education	not yet finalized
28	462020 - Marian Good Start Preschool	not yet finalized
29	462071 - Mary-Infant Jesus School	not yet finalized
30	405235 - Merry Child School	not yet finalized
31	462034 - Mindanao Christ's Gospel Academy, Inc.	not yet finalized
32	405238 - Montessori De Oro	not yet finalized
33	462028 - Nanuri International School	not yet finalized
34	462042 - OLANDESCA-LEGASPI LITTLE ME INC.	not yet finalized
35	462004 - Oro Bible College PreSchool	not yet finalized
36	405246 - Oro Christian Grace School	not yet finalized
37	462074 - ORO SMART START ACADEMY	not yet finalized
38	462061 - Rivas Christian Academy	not yet finalized
39	405254 - Rosevale School	not yet finalized
40	405257 - Shekinah Glory Christian Academy	not yet finalized
41	405258 - Southern de Oro Phil. College	not yet finalized
42	405265 - St. Cecilia Academy	not yet finalized
43	405263 - St. Joseph School	not yet finalized
44	405264 - St. Mary's Academy of Carmen	not yet finalized

45	405260 - St. Mary's School of Cagayan de Oro, Inc.	not yet finalized
46	462053 - St. Therese Learning Center	not yet finalized
47	462062 - STARLAND INTERNATIONAL SCHOOL, INC.	not yet finalized
48	405218 - Summer Hill School Foundation, Inc.	not yet finalized
49	405186 - The Abba's Orchard A Maria Montessori School	not yet finalized
50	405212 - The Fisher's Valley Academy	not yet finalized
51	405267 - Vita Basic Education School	not yet finalized

School**EOSY Status for Private School-JHS**

1	409847 - Bright Light Learning Academy	not yet finalized
2	405199 - Cagayan De Oro College -PHINMA	not yet finalized
3	462043 - CDO Academy for International Education	not yet finalized
4	405207 - Corpus Christi School	not yet finalized
5	462049 - Corpus Christi School - Pueblo de Oro Campus	not yet finalized
6	405227 - EVANGELICAL ACHIEVERS' ACADEMY	not yet finalized
7	405216 - Golden Heritage Polytechnic College	not yet finalized
8	462032 - Golden Heritage Polytechnic School - SHS (CDO)	not yet finalized
9	405221 - Immanuel Mission International School, Inc.	not yet finalized
10	462045 - King of Zion School	not yet finalized
11	405226 - Kong Hua School	not yet finalized
12	405231 - Lourdes College Basic Education	not yet finalized
13	462034 - Mindanao Christ's Gospel Academy, Inc.	not yet finalized
14	405238 - Montessori De Oro	not yet finalized
15	462028 - Nanuri International School	not yet finalized
16	462042 - OLANDESCA-LEGASPI LITTLE ME INC.	not yet finalized
17	405246 - Oro Christian Grace School	not yet finalized
18	405250 - Philippine Southfield School	not yet finalized
19	405254 - Rosevale School	not yet finalized
20	405257 - Shekinah Glory Christian Academy	not yet finalized
21	405258 - Southern de Oro Phil. College	not yet finalized
22	405265 - St. Cecilia Academy	not yet finalized
23	405264 - St. Mary's Academy of Carmen	not yet finalized
24	405260 - St. Mary's School of Cagayan de Oro, Inc.	not yet finalized
25	405218 - Summer Hill School Foundation, Inc.	not yet finalized
26	405212 - The Fisher's Valley Academy	not yet finalized
27	405267 - Vita Basic Education School	not yet finalized
28	462047 - Westshire Academy	not yet finalized
29	405268 - Xavier University	not yet finalized

School	EOSY Status for Private Schools SHS	1st semester status	2nd semester status
1	403651 - AMA Computer College-Cagayan de Oro City	not yet finalized	not yet finalized
2	405745 - Asian Business Cabletow Cooperative Academy	not yet finalized	not yet finalized
3	405199 - Cagayan De Oro College -PHINMA	not yet finalized	not yet finalized
4	405197 - Capitol University Basic Education Department	not yet finalized	not yet finalized
5	407086 - Christian Samaritan Health Services and Technical School, Inc	not yet finalized	not yet finalized
	409512 - Christian Samaritan Health Services and Technical School, Inc. - Divisoria Campus	Finalized 05/08/2025 11:10	not yet finalized
7	405207 - Corpus Christi School	not yet finalized Finalized 04/14/2025	not yet finalized
8	462049 - Corpus Christi School - Pueblo de Oro Campus	11:01	not yet finalized
9	405216 - Golden Heritage Polytechnic College	not yet finalized	not yet finalized
10	405221 - Immanuel Mission International School, Inc.	not yet finalized	not yet finalized
11	406466 - Informatics Computer Institute-Cagayan de Oro Center Inc.	not yet finalized	not yet finalized
12	462045 - King of Zion School	not yet finalized	not yet finalized
13	405226 - Kong Hua School	not yet finalized	not yet finalized
14	405228 - Liceo de Cagayan University	not yet finalized	not yet finalized
15	405231 - Lourdes College Basic Education	not yet finalized	not yet finalized
16	405236 - Millennium Christian Academy	not yet finalized	not yet finalized
17	405238 - Montessori De Oro	not yet finalized	not yet finalized
18	462028 - Nanuri International School	not yet finalized	not yet finalized
19	462042 - OLANDESCA-LEGASPI LITTLE ME INC.	not yet finalized Finalized 05/01/2025	not yet finalized
20	405246 - Oro Christian Grace School	16:09	not yet finalized
21	403655 - PHINMA Cagayan De Oro College, Puerto Campus	not yet finalized	not yet finalized
22	405254 - Rosevale School	not yet finalized Finalized 05/07/2025	not yet finalized
23	462024 - Sacred Heart of Jesus Montessori School - Borja Campus	13:17 Finalized 05/15/2025	not yet finalized
24	405257 - Shekinah Glory Christian Academy	10:25	not yet finalized
25	405258 - Southern de Oro Phil. College	not yet finalized	not yet finalized
26	405260 - St. Mary's School of Cagayan de Oro, Inc.	not yet finalized	not yet finalized
27	403663 - STI College - Cagayan de Oro	not yet finalized Finalized 05/14/2025	not yet finalized
28	405218 - Summer Hill School Foundation, Inc.	14:41	not yet finalized
29	405212 - The Fisher's Valley Academy	not yet finalized	not yet finalized
30	403665 - Vineyard International Polytechnic College	not yet finalized	not yet finalized
31	405268 - Xavier University	not yet finalized	not yet finalized

School EOSY Status-Public Elementary Schools

1	127947 - Agusan Elementary School	not yet finalized
2	127990 - Balulang Elementary School	not yet finalized
3	127972 - Bayanga Elementary School	not yet finalized
4	502690 - Camansi Integrated School	not yet finalized
5	127955 - Corrales Elementary School	not yet finalized
6	502017 - Iba Integrated School	not yet finalized
7	127965 - Indahag Elementary School	not yet finalized
8	127976 - Kiam-is Elementary School	not yet finalized
9	127967 - South City Central School	not yet finalized
10	127994 - Upper Carmen Elementary School	not yet finalized

School EOSY Status-Public Junior High Schools

1	315403 - Balulang National High School	not yet finalized
2	304107 - Bugo National High School	not yet finalized
3	304108 - Bulua National High School	not yet finalized
4	502690 - Camansi Integrated School	not yet finalized
5	315405 - Dansolihon National High School	not yet finalized
6	315407 - East Gusa National High School	not yet finalized
7	304114 - Gusa Regional Science High School-X	not yet finalized
8	304117 - Iponan National High School	not yet finalized
9	315411 - Kauswagan National High School	not yet finalized
10	304120 - Macabalan National High School	not yet finalized
11	304121 - Mambuaya National High School	not yet finalized
12	304105 - Tablon National High School	not yet finalized

School	EOSY Status-Public Seior High Schools	1st semester status	2nd semester status
1	304107 - Bugo National High School	not yet finalized	not yet finalized
2	304108 - Bulua National High School	not yet finalized	not yet finalized
		Finalized	
3	315404 - Camaman-an National High School	04/28/2025 09:13	not yet finalized
4	304117 - Iponan National High School	not yet finalized	not yet finalized
5	315411 - Kauswagan National High School	not yet finalized	not yet finalized
		Finalized	
6	304118 - Lapasan National High School	04/30/2025 18:41	not yet finalized
7	304119 - Lumbia National High School	not yet finalized	not yet finalized
8	304120 - Macabalan National High School	not yet finalized	not yet finalized
		Finalized	
9	304121 - Mambuaya National High School	05/06/2025 20:55	not yet finalized
10	304105 - Tablon National High School	not yet finalized	not yet finalized